

CUMBERLAND SCHOOL COMMITTEE

AUGUST 11, 2005

MINUTES

The regular meeting of the Cumberland School Committee held on Thursday, August 11, 2005 at the Administrative Office/Cafetorium, 2602 Mendon Road, was called to order at 7:40 PM, by Vice Chairman Donald J. Costa, with the following present:

Donald J. Costa, Vice Chair, Arthur DeCosta, Clerk, Robert C. Thibodeau, Earl T. Wood

Also Present: Donna A. Morelle, Ed.D., Superintendent, Joseph A. Rotella, Esq., Director Legal Services/Employee Relations

Absent: Paul Neves, Chairman; Rosa Crowley, Linda Teel

I. Pledge of Allegiance - The Pledge of Allegiance was led by committee members.

II. Approval of Agenda - On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the agenda.

III. Chairperson's Report - None.

IV. Comments from the Public - None.

V. Reports of Standing Committees

A. Property Committee - Mr. Wood reported meeting to review the rate structure for use of facilities. They are still gathering data to make a recommendation.

B. Personnel Committee - Mr. Thibodeau reported the personnel subcommittee met on the 9th on personnel reorganization and job descriptions. The following recommendations were made:

1. On a motion by Mr. Wood, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE removing from the Assistant Superintendent's job description the language on coordination of student transportation for the school system.

2. On a motion by Mr. Thibodeau, and a second DaCosta, it was VOTED 4-0 TO APPROVE replacing the wording on #24 for the Assistant Superintendent's job description to oversees the ESL Program Coordinator.

3. On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE eliminating #25 Transportation Coordinator.

4. On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the addition of ESL Program Coordinator. The Superintendent explained this is a .2 position being added to a full time position in the World Languages Department at the High School. This part of the position will report to the Assistant Superintendent.

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5. On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the renaming of the position of Director Legal Services/Employee Relations to Director of Administration. The Superintendent explained the reorganization of central administration. The new title adds clarity around communication, and in the office of administrative services Mr. Rotella would be Director of Human Services and Director of Legal Services.

C. Finance Committee

1. Payment of Bills - On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE payment of bills in the amount of \$158,453.67.

2. Bids

a. On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the award for athletic equipment, not to exceed \$21,000. It was noted the original bid was for \$33,838.43; but this line was to be level funded.

b. On a motion by Mr. Wood, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the purchase of 12 tables for Ashton School, not to exceed \$6,216.

c. On a motion by Mr. DaCosta, and a second by Mr. Thibodeau, it was VOTED 4-0 TO APPROVE the purchase of school furniture not to exceed the amount of \$5,903.59. This is additional furniture for the media center.

d. On a motion by Mr. DaCosta, and a second by Mr. Wood, it was

VOTED 4-0 TO APPROVE the purchase of Dell lap top computers, in the amount of \$9,939.78.

e. On a motion by Mr. Thibodeau, and a second by Mr. Wood, it was VOTED TO 4-0 TO APPROVE the purchase of books in the amount of \$8,378.12 for CHS Follett Library Resources; \$11,722.89 for AKJ Paperbacks for the English Department for a total of \$20,101.01.

VI. Consent Agenda

A. Approval of Minutes

3. Open Session: 6/23, 6/27, 6/30, 7/14

4. Executive Session: 6/21, 6/23, 6/27, 6/30, 7/14

B. Maintenance Report

C. Enrollment Report

D. Building Use Report

It was noted the Enrollment Report will not be available until after the opening of school. On a motion by Mr. Wood, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the Consent Agenda.

VII. Old Business

A. Building Committee Update - The Superintendent noted Mr. Steele's Executive Summary has been provided.

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B. Search Committee Update - Mr. Rotella reported the search for the Assistant Superintendent is on-going; names have been forwarded to the Superintendent for interviews. Interviews for the principal position at Cumberland Hill will be conducted Tuesday, August 16th. There are five or six candidates. The Community Assistant Principal position is status quo. The Director of Administration noted there was a second job pool.

C. Transportation: Durham School Services - Mr. Duke reported they have been having a problem getting a DSL line installed but should be operating by the end of the week. They have hired a dispatcher and a mechanic. They have 41 drivers and 13 attendants for 37 buses, plus seven spares. The oldest will be four years with the average age of three years. The Vice Chair requested Mr. Duke attend one school committee meeting a month for a couple months. Dr. Morelle noted the bus routes are being prepared for print in the local papers.

VIII. New Business

A. Home School Instruction Requests - On a motion by Mr. Wood, and a second by Mr. Thibodeau, it was VOTED 4-0 TO APPROVE the requests for Home School Instruction as presented by the office of the Assistant Superintendent.

B. Opening of School Year - The Superintendent reported all building and central administrators will be returning to a regular work

schedule on Monday. Interviews are on-going for staff openings. The Assistant Superintendent's office is monitoring enrollment. She has asked all schools to send placement letters to parents showing grade level and teacher assignment. Next week everyone will be involved in training for School Max. The new Director of Buildings and Grounds has been pro active in supervising staff. She noted they have toured Ashton and BF Norton Schools. Dr. Morelle recommended the second week of school as a good time for the School Committee's facilities tour. Mr. Rotella stated he expects to have all positions filled by the beginning of school.

C. New Teacher Induction (Professional Partner Program) - The Superintendent reported the Mentor Coordinators have been working with Ms. Kavanagh and will hold new teacher induction Monday, August 22 through Thursday, August 25th.

IX. Superintendent's Recommendations

A. Personnel Recommendations - The Superintendent presented the following:

1. On a motion by Mr. DaCosta, and a second by Mr. Wood, it was VOTED 4-0 TO APPROVE the resignation of Brooke Havens, Special Education Teacher at BF Norton School, effective July 18, 2005.

2. On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the resignation of Erica Rodin, Resource Teacher at Cumberland Hill School, July 25, 2005.

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3. On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the maternity leave of Sheila DiOrio, Health Teacher at Cumberland Middle School, effective August 29, 2005 to October 3, 2005.

4. On a motion by Mr. Wood, and a second by Mr DaCosta, it was VOTED 4-0 TO APPROVE the Maternity Leave of Kelly Liptrot, Grade 7 Teacher at North Cumberland Middle School, effective August 29, 2005 to December 5, 2005.

5. On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the Maternity Leave of Isabel LaCroix, Grade 4 Teacher at BF Norton School, effective August 29, 2005 to November 15, 2005.

6. On a motion by Mr. DaCosta, and a second by Mr. Wood, it was VOTED 4-0 TO APPROVE the Parental Leave of Tracey Iwuc, Resource Teacher at Cumberland High School, effective September 12, 2005 to November 7, 2005.

7. On a motion by Mr. DaCosta, and a second by Mr. Wood, it was VOTED 4-0 TO APPROVE the Parental Leave of Kristine Rossi-Kinnear, Grade 2 Teacher at Cumberland Hill School, effective for the 2005-2006 school year.

8. On a motion by Mr. Wood, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE removing from the table the request of Leslee Deslauriers and Tracie Drolet, to share the position of Grade 3

Teacher at Cumberland Hill School, effective for the 2005-2006 school year.

On a motion by Mr. DaCosta, and a second by Mr. Wood and Mr. Thibodeau, it was VOTED 4-0 TO APPROVE the request.

9. On a motion by Mr. Wood, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE the appointment of Nancy Gillardi, Grade 2 Teacher at Community School, effective August 29, 2005 (Step 2, no advanced lane, Budgeted).

10. On a motion by Mr. DaCosta, and a second by Mr. Wood and Mr. Thibodeau, it was VOTED 4-0 TO APPROVE the appointment of William Skitt, Principal of Community School, effective August 15, 2005. The appointee was welcomed by the committee.

B. General Comments - The Superintendent thanked the members of the Central Administration team for their efforts; they have been very supportive. She noted the vacation period is over and administrators will be accessible.

X. Comments from the Public - None.

XI. School Committee Comments (School Liaison Reports) - None.

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XII. Vote to go into Executive Session for Discussion and/or Action Items Referred to in GLRI 42-46-5

A. Personnel Matters - Exception (1)

1. CTA/ICSE

2. Administrative Salaries

B. Negotiations/Litigation - Exception (2)

1. CTA/ICSE

2. Non-Contractual Salaries

Mr. Wood made a motion to adjourn to Executive Session. Mr. DaCosta provided a second. On a roll call vote, it was VOTED 4-0 TO APPROVE the motion. Open Session recessed at 8:53 p.m.

Open Session reconvened at 9:29 p.m. On a motion by Mr. DaCosta, and a second by Mr. Wood, it was VOTED 4-0 TO APPROVE sealing the Executive Session minutes.

XIII. Adjournment - On a motion by Mr. Thibodeau, and a second by Mr. DaCosta, it was VOTED 4-0 TO APPROVE adjourning Open Session at 9:30 p.m.

Respectfully submitted,

Shirley Harris

Recording Secretary